



## **Butterfly Conservation Hertfordshire and Middlesex Branch**

### **Online joining instructions for winter presentations**

To help us ensure that the presentations run smoothly, there are a few tips to help you along the way.

#### **Before the Presentation**

If you want to participate in the presentation you will need to have Zoom installed on your device which ideally would have use of a camera and microphone. Please check that you are running the latest version of Zoom:

1. If you do not have Zoom installed, open the Zoom download webpage [Download Center - Zoom](#) and follow the instructions on screen.
2. Once you have 'Zoom' installed you should be able to join a presentation (meeting). For guidance on how to join a meeting go to the Help Centre [Joining a meeting – Zoom Help Center](#). You have the option to join a test meeting to familiarise yourself with how Zoom works.

#### **Joining the Presentation**

If you just need to join or view a presentation without having to sign in to a Zoom account then go to the Help Centre [Joining a meeting – Zoom Help Center](#) for guidance.